

Name of Association: **Seahawk at Ponte Vedra Lakes II Condominium Association**  
 Federal ID Number 59-2504669  
 Number of Units 42  
 Year Built 1984

Board of Directors: 3 members Phone Numbers:  
 President Jack McHerron 285-0476 HOME 610-2998 CELL  
 Treasurer Libby Bassett  
 Secretary Susie Hallowes

Billing Information: Cycle: Monthly Due Date: 1st of Month  
 Late after: 11th of Month Late Fee: 15.00 on 11th, \$10 end plus 18% per annum

Association Insurance: Gambrell & Sturges, LLC 850-547-0065  
 Liability American Coastal  
 Property American Coastal  
 Crime Hartford  
 D & O Great American  
 Umbrella Federal  
 Flood American Bankers  
 Mold Sunshine State

Vendors: SERVICE CALLS FOR COMMON AREA MAINTENANCE MUST BE PLACED THROUGH THE MANAGEMENT COMPANY

Management Company	Marvin & Floyd Realty, Inc.	249-8599
Chimney Caps	Friddell Chimney Service	
Electrical Repairs	Tietjen Technologies	
Exterior Building	Jackson Arnett	
Fertilization & Pest Control (lawn)	ProCare Lawn & Shrub	
General Maintenance	Jackson Arnett	
Irrigation	R & D Landscaping	
Janitorial	CB Services	
Lawn	R & D Landscaping	
Interior Pest Control (annual)	Green Frog	
Plumbing	F.W. Fair Plumbing - Fred Fair	
Pump (well)	Partridge	
Roofs	BRC High	
Termite Bond	Green Frog	
Util. Water	St. Johns County	
Util. Electric	Beaches Energy	
Util. Sewer	St. Johns County utility dept.	
Util. Trash Removal	Seaboard Waste	

Keys:  
 Mailboxes Community box (No keys available-call locksmith to have lock changed)

First Right of Refusal: No  
 Transfer Fee: N/A  
 Year End Date: December 31  
 Procedure for YE Statement: compiled statements

Annual Meeting:  
 Month Held: November  
 Election Noticing Procedures: Refer to FI Statute 718  
 Budget Meeting:  
 Month Held: November  
 Noticing Procedures: Refer to FI Statute 718  
 Board Meetings: As needed-determined by Board-approx every 3 months

Drive thru procedures: Once a month  
 Procedures for posting notices: Bulletin board @ dumpster  
 Rentals:  
 Arcitectoral Review Committee: Board of Directors  
 A.R.C. Procedure: Form available online at marvin-group.com

Paint colors: Sherwin Williams Wood Dry Dock SW2022  
 Stucco Castle Beige SW2025  
 Doors Blue Ridge SW2257

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The Seahawk II Board of Directors would like to bring several concerns/issues to the attention of each unit owner:

- Pets need to be kept on a leash at all times and each owner is responsible for picking up after their pets.
- Each unit owner is responsible to keep their gutters clean of debris.
- Each unit owner is responsible to repair/replace/maintain the screening on their patio area. In order to maintain a consistent look to the patio screens, the screening must be replaced with the following screening material:
  - Manufacturer: Phifer Wire Products, Inc.
  - Material: Fiberglass
  - Color: Charcoal
  - USB code: 0 47888 11655 3